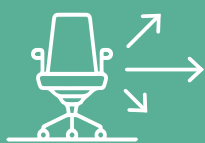




# Is It Time to Decommission Your Office?

## Decommissioning Services

Our decommissioning strategies are comprehensive and utilize these 4 options:



**Reuse**  
(including resale)



**Recycling**



**Repurposing**  
(including donation)



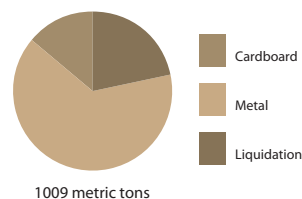
**Disposal**  
(as last resort)



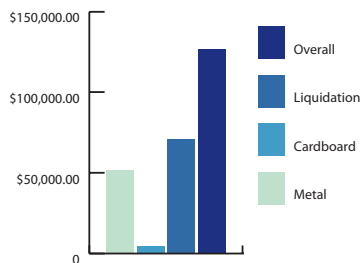
## Reducing Your Carbon Footprint

After your office decommissioning, we will provide a full report showing you how your items were diverted, detailing weights and percentages of total tonnage.

### Sample Report



Reused / Recycled Product Annually by Weight



Reused / Recycled Product Approximate Savings Annually

## Furniture Removal Services

Our decommissioning crew will leave your space in broom clean condition and rent ready! Our furniture removal services include the following items and more:

- Workstations
- Private Office Furniture
- Conference Room Furniture
- Reception, Training and Common Area Furniture
- Filing Cabinets and Storage
- Seating
- IT Hardware and Wiring
- Plus Much More



Your project will always be completed on time, on budget while maintaining environmental responsibility.

**Call or email today!**

Jim Kastner, CEO

510.475.2000 | [jkastner@unisourceit.com](mailto:jkastner@unisourceit.com)